



East Umatilla County Ambulance Area Health District

Medic 400

431 E. Main Street / PO Box 640

Athena, OR 97813

O: (541) 566-3813

F: (877) 469-6944



**BOARD MEETING  
December 21, 2023, 6:30 PM  
Weston Fire Station  
103 W. Main Street  
Weston, OR 97886**

<b>Mission Statement</b>			
It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.			
<b>In Attendance</b>			
<u>X</u>	<i>Chrys Wernlund, President</i>	<u>X</u>	<i>Christine Erb, Director</i>
<u>X</u>	<i>Chris Williams, Vice President</i>	<u>X</u>	<i>Sheila Jasperson, Director</i>
<u>X</u>	<i>Carol Kirk, Secretary/Treasurer</i>	<u>X</u>	<i>Michael Kobasa, Health Administrator</i>

**MINUTES**

- **MEETING TO ORDER**  
Board President, Chrys Wernlund called the meeting to order at 6:33 p.m.
- **ROLL CALL**  
The following guests were in attendance: Terry Case, Greg Phillips, Jeremy Lasater, Whitney Majors. Carol Kirk was attending on Zoom. Shawna and Mark Calvert were also present.
- **APPROVE/EDIT/ADD TO THE AGENDA**  
**MOTION:** Chris Williams made the motion to approve the agenda.  
**SECOND:** Christine Erb  
**VOTE:** Unanimously Approved 5-0
- **PUBLIC COMMENT**
- **MINUTES FROM LAST MEETING**  
**MOTION:** Chris Williams made the motion to approve the Minutes from the last meeting as presented.  
**SECOND:** Sheila Jasperson  
**VOTE:** Unanimously Approved 5-0
- **TREASURER REPORT AND PAYMENT OF BILLS**  
**MOTION:** Christine Erb made the motion to accept the Treasurers report and pay the bills.  
**SECOND:** Sheila Jasperson  
**VOTE:** Unanimously Approved 5-0

**OLD BUSINESS**



➤ **CHRISTMAS PARTY COMMENTS**

Christmas Party was great. The Board was very impressed with the food. We had Jim Schroeder cook and season the Prime Rib. We had Senator Bill Hansell and his wife, along with Commissioner John Shafer and his wife, and Bobby Levy with her husband come and join in the festivities.

➤ **MEDIC AUDIT STATUS**

It is still in the process. She is still asking for a few items. Will be sending in all minutes up to December 2023.

**NEW BUSINESS**

➤ **INFORMATION ON MEDICAL BILLING**

Michael Kobasa informed the Board that he did get the information and numbers for the medical billing, what we bill for versus what we have received. There is a substantial difference between what we have billed for versus what we have received. Chrys Wernlund has asked about looking into a program called FIREMET. Michael Kobasa will investigate FIREMET and see if it is a program we may want to take on.

➤ **SHAWNA CALVERT INFORMATIONAL PRESENTATION**

Shawna Calvert rents a small office out of our medical building in Athena. She runs a program out of the office that deals with Community Services, this program helps with all kinds of services. She is interested in renting the whole medical building as soon as we are in the new Fire Station, she would like to open it up into a community access building. The State of Oregon would like to make that building a Rural Access Community Building. Calvert Consulting is a branch of the provider agency. Currently Shawna Calvert is working with different services to help the developed mentally disabled adults in our communities. The Vision for this building in the future is for it to become Rural Community Access, that gives services and access for all people in the communities. Shawna Calvert would like to Rent the whole building, basement and apartment included, for the indefinite future. Shawna Calvert would also carry all Liability Insurance. There was a little bit of talk of possibly knocking out some walls to make more room. Chrys Wernlund would like Shawna Calvert to come back to another board meeting in or around August 2024. The Board has decided that they don't want to sell the building but is willing to Rent out the building. The Lease would be on a year-to-year basis just in case we need to move back into the building at some point. This topic will be discussed next month.

➤ **MONTHLY EQUIPMENT STATUS**

Stair chairs have been delivered eight weeks early. There were eight people that showed up for the training. The remount Ambulance will be going into Dodge dealership for maintenance issues. Should be done within a day. In January a ZOLL Representative will be out to look at our ZOLL monitors. They have begun to have technical issues. There is an update we can purchase, but Michael Kobasa's suggestion is to purchase two new monitors and update the two newest ones that we have. The pricing for two new ones and upgrade the other two is \$136,000.00. The upgrade alone is \$6,000.00 per piece plus \$6,000.00 to fix what is broken. This will be discussed further next month.

➤ **MONTHLY SAFETY STATUS**

No one has been hurt.



➤ **NEW CONTRACT WITH THE COUNTY**

The new Agreement with the County Health Department, Starting January 2024, they will be doing all the employees mandatory and/or optional vaccines that are needed every year. They have a list of current employees that need them, and they will bill the district.

➤ **INTERFACILITY TRANSFERS**

The Transfers will start this January 2024.

➤ **GIFTBAG DELIVERY TO MUTUAL AID PARTNERS**

They have all been delivered.

➤ **SANTA PRESENT DELIVERY**

It went well. Sheila Jasperson appreciates all the help that the fire department could help. They were able to deliver to 47 households and 127 children. There have been questions from the different communities on why the fire truck doesn't deliver presents to children, not in the city of Weston. Sheila Jasperson informed everyone that she and her husband put this on themselves, and the fire department just assists them in delivering the gifts. This will be up for discussion again later.

➤ **DONATIONS TO THE GIVING TREE**

The Medic district gave a donation to the giving tree.

➤ **MEDICS OF THE YEAR**

Medics Karen and Mark Woolbright were recognized as Medics of the year at the Christmas Dinner. They have stepped up more than anyone else has this year. When the Health Administrator Michael Kobasa calls, they do not hesitate to help.

➤ **SDAO CONFERENCE**

In February the 8<sup>th</sup>-11<sup>th</sup> down in seaside. The current registrations will be Chrys Wernlund, Carol Kirk, Michael Kobasa, Dave Baty, and Whitney Majors. Chrys Wernlund is wondering who all is covered by the district in the policy and procedures. The Board would like to look at the policy and procedures before the next meeting.

➤ **CHRISTMAS BONUS**

There was a discussion about a "Cost of Living one-time Adjustment". The full-time employee will get \$500.00, with part-time getting \$250.00. There are 6 full-time employees and 4 part-time employees.

**MOTION:** Chris Williams made the motion to approve a "cost of living one-time adjustment" \$500.00 for Full-time employees and \$250.00 for Reserve employees.

**SECOND:** Carol Kirk

**VOTE:** Unanimously Approved 5-0

➤ **EMS COORDINATOR'S REPORT**

Chris Williams had a question about the payment to BMCC for the Scholarship given to the Fire Fighters to become EMTS. There has been no Payment to BMCC yet. They will invoice when the classes are passed or failed. Michael Kobasa has informed the Board about the issues that the AEMTS are having trying to get in to finish the program, and clinicals.

➤ **BUSINESS FROM THE BOARD**

No business from the Board.



East Umatilla County Ambulance Area Health District  
Medic 400



O: (541) 566-3813

431 E. Main Street / PO Box 640  
Athena, OR 97813

F: (877) 469-6944

➤ **ADJOURNMENT**

The meeting was adjourned at 8:00 p.m.

The next meeting will be January 18, 2023, at 6:30 p.m. at the Fire Station in Weston.

Cheryl Weirhnd  
PRESIDENT

Dec 21, 2023  
DATE

Carrie Kirk  
BOARD SECRETARY

12/15/24  
DATE