



EAST UMATILLA FIRE & RESCUE
BOARD MEETING
January 19, 2023, 7:00 PM
Weston Fire Station
103 W. Main Street
Weston, OR 97886

Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

In Attendance

<u>X</u> <i>Matt Hoehna, President</i>	<u>X</u> <i>Greg Phillips, Director</i>
<u>X</u> <i>Terry Case, Vice President</i>	<u>X</u> <i>Chris Williams, Director</i>
<u>X</u> <i>Carol Kirk, Secretary/Treasurer</i>	<u>X</u> <i>Dave Baty, Fire Chief</i>

MINUTES

1) MEETING TO ORDER

Board President, Matt Hoehna called the meeting to order at 7:35 p.m.

2) ROLL CALL

A quorum was determined, as indicated above, and the meeting continued. Guests – Chrys Wernlund, Christine Erb, Juan Avila, Sheri Allen, Michael Kobasa, Andy Fournell, Curtis Papineau, Jason Hall, JoAnn McKern, and Tony Cooke.

3) APPROVE/ADD TO THE AGENDA

MOTION: Greg Phillips moved to approve Agenda

SECOND: Terry Case

VOTE: Unanimously Approved

4) PUBLIC COMMENT

There was no public comment.

5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Chris Williams informed the board he met with JoAnn, Sheri, and Dave with questions on the financials. A new sheet was presented to the board with updated information. Chris went over the changes that originated from the meeting. Terry mentioned the correction from last month's minutes were addressed.

MOTION: Chris Williams moved to accept the updated financials and pay the bills

SECOND: Greg Phillips

VOTE: Unanimously Approved

6) MINUTES FROM LAST MEETING

Matt Hoenha reviewed the minutes from last meeting, noting the questions asked were addressed.

MOTION: Terry Case moved to accept the minutes as presented

SECOND: Carol Kirk

VOTE: Unanimously Approved



EAST UMATILLA FIRE & RESCUE

OLD BUSINESS

7) DISTRICT POLICY

- (a) Chapter 10 (Personnel) – discussion on this chapter occurred after item 8 on the agenda as follows:
The board reviewed Chapter 10 via casting to the TV. Discussions occurred as directed by the board members. The board worked through a portion Chapter 10 (through 1024.4) and tabled the remaining to the next meeting.

8) NEW STATION UPDATE

Chief Baty informed the board a meeting occurred earlier in the morning with just the building committee that he was unable to attend. He asked Terry and Carol to fill the board in on what occurred at the meeting. Terry and Carol updated the board about the update to the new station conference room now being referred to as the training room as that is its primary function. The needs for what would occur, and the size was discussed, and Jake was going to ask for a building end wall extension of 4 ft as he doesn't feel we can more than 4 ft. Also discussed was what needed to be run on the generator. Chief Baty noted that a list was generated and listed on the white board of items that need to or may need to be run off the generator. Chris Williams asked if the drawing presented last month was the same footprint we were working with now. It was confirmed it was, but that we were requesting the additional extension of 4 ft on the end wall. The timeline was discussed for the new station and end of February to mid-March was noted as the 90% mark for design. The board is concerned the timeline keeps sliding.

9) HELIX MAINTENANCE SHOP UPDATE

Chief Baty informed the board the walk through occurred with Jason Jantzi and other SDAO representatives along with Brad Bixler. Brad liked the building a lot. No communication from Helix School District at this point.

10) APPARATUS TITLING

Chief Baty informed the board that the District's were getting all apparatus titled correctly. Clarification that each apparatus was titled according to appropriate ownership occurred.

NEW BUSINESS

- a. **Mutual Aid Agreement with BIA** – Tony Cooke, BIA Assistant Fire Management Officer presented the Fire Board with a New Formal Mutual Aid Agreement. A discussion occurred between the board and Tony Cooke. A copy of the Mutual Aid Agreement was left for board review.
- b. **LOSAP Program** – Chief Baty informed the board that he would like to re-start the LOSAP Program and budget \$18,000. He also explained what was required to participate in the program. He did clarify that the Federal maximum contribution is \$3,000 per individual. A discussion on implementation occurred and no decision was required at this time as it will be in next years budget.
- c. **EMS Co-Coordinators** – Chief Baty let Michael Kobasa and Andy Fournell know how much he appreciated them agreeing to co-coordinate the Medics. Chris Williams asked if there was going to be scheduled staff meeting with medics and Chief Baty said it would be.
- d. **Financial Software** – Sheri Allen presented different financial software solutions to the board members to provide information on options available, as JoAnn is drawing closer to being the conclusion of her availability to the District. Questions were asked and explanations were given by Sheri Allen or JoAnn McKern. It was asked if there was a deadline on making a decisions and JoAnn let the board know that it doesn't matter whether she still working or not, as something needs to be purchased for a smooth transition.
- e. **Additional Monthly Reports** – Chief Baty informed the board that if they preferred, we would provide a monthly safety report, monthly training report and a monthly apparatus and equipment report. Chief Baty asked Jason Hall to provide the board with an example of a brief safety report. Jason Hall let the board



EAST UMATILLA FIRE & RESCUE

know we have moved away from a safety committee and do a monthly safety meeting, providing a copy of the minutes after each meeting to everybody. He then let the board know the process and how to contact or submit a safety concern.

- f. **Avila Recognition** – Matt Hoehna presented Juan Avila with a certificate for Outstanding Performance in writing the grant to outfit the district with new SCBA's and a BAC. The certificate was presented, and the board, Chief, and others thanked Juan for his performance.

Questions regarding the Chief's Report – There were not questions.

GOOD OF THE ORDER

Matt Hoehna proposed that both Boards have a joint meeting to discuss only the IGA. A discussion occurred and it was decided a Special Meeting would be held Tuesday, February 21, 2023, 7:00 p.m. at the Medic Building in Athena.

ADJOURNMENT

MOTION: Chris Williams moved to adjourn the meeting.

SECOND: Carol Kirk

VOTE: Unanimously Approved

The meeting was adjourned at 9:23 p.m.

The next meeting will be February 16, 2023, 7:00 p.m. at the Fire Station in Weston.



PRESIDENT

2/16/2023

DATE



BOARD SECRETARY

2/16/2023

DATE

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