

# East Umatilla Country Ambulance Area Health District

## Medic 400

431 East Main Street / PO Box 640

Athena, OR 97813

## BOARD MEETING

April 20, 2023 6:30 PM

Weston Fire Station

Weston, OR 97886

### In Attendance

Chrys Wernlund, President

Christine Erb, Director

Chris Williams, Vice President

Kim Herron, Director

Carol Kirk, Secretary/Treasurer

Michael Kobasa, EMS Coordinator

### MINUTES

#### MEETING TO ORDER

Chrys Wernlund called the meeting to order at 6:31 pm.

#### ROLL CALL

A quorum was present and the meeting continued. Guests present were; Dave Baty, Jeremy Lasater, Juan Avila, Terry Case, Sheri Allen, JoAnn McKern.

#### APPROVAL OF THE AGENDA

Michael Kobasa wishes to add one item to new business, this regarding three employees National Guard obligation.

Motion: Chris Williams moved to approve the agenda

Second: Christine Erb

Vote: Passed unanimous (5-0)

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**PUBLIC COMMENT:** none

**MINUTES FROM THE LAST MEETING:**

**MOTION:** Carol Kirk moved to approve the minutes from the last meeting.

**SECOND:** Kim Herron

**VOTE:** Passed unanimous (5-0)

**TREASURER REPORT AND PAYMENT OF BILLS:**

**MOTION:** Michael Kobasa moved to approve the Treasurer Report and authorize the payment of bills.

**SECOND:** Kim Herron

**VOTE:** Passed unanimous (5-0)

**OLD BUSINESS**

- 1. MEDIC VEHICLE REPLACEMENT:** Michael Kobasa stated that 30,000 dollars have been set aside for vehicle replacement. One approach might be to offer to purchase the existing Quick Response vehicle, a Ford Explorer, from the Fire District. This vehicle would probably stay with Mark Woolbright but would have the Medic District name on it. The Medic might also look at another newer vehicle out of next year's budget. Jeremy Lasater, Michael and Dave Baty have talked about the possible transfer of the Ford Explorer. Chrys Wernlund suggested possibly offering 3,000 dollars.

Chrys called for a motion to approach the Fire District to buy the Ford Explorer Quick Response and leave the 30,000 dollars in next year's budget for the purchase of another car. No action was taken at this time.
- 2. UTV STATUS:** Juan Avila said the trailer has arrived and it is now being outfitted. The UTV is expected to be here about May 31<sup>st</sup> and the skid units in the next couple of weeks. Toward this project, the District has received two grants and was denied one. There remains approximately 11,680 dollars short of completion.

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Chrys Wernlund asked if that remaining was to be split between the two Districts. That would be 5,840 dollars between the two Districts.

3. **NON TRANSPORT MVA BILLING:** Michael Kobasa read off billing rates provided by the Oregon State Fire Marshall's mobilization guide. These are numbers Juan Avila would use as a guide in billing individuals outside of the district and the appropriate distribution made from motor vehicle accident receipts. With those firefighters who are also medics and on duty as medics, funds will go to the Medic District. Chris Williams stated the fee schedule wants to be finalized on a Medic District letterhead prior any adoption. Chrys Wernlund clarified that this would be an amendment to the Medic Districts existing billing policy. Christine Erb suggested Medic billing should be separate and handled by the Medic District. Chrys Wernlund tabled this for the next meeting.
4. **INTER-FACILITY TRANSFERS (IFT's):** Michael Kobasa spoke of a meeting at Saint Mary's Hospital with other area Ambulance Transport providers addressing staffing shortages limiting the ability to handle transfers, this seems to be a general situation. One thing this Medic District is in a unique position to handle is over the mountain transfers. Again the limiting factor, personnel available. The Hospital wishes to have another meeting with this Medic District regarding transfers and has indicated the possibility of supplementary funds to facilitate this service. This would be only a second out service, where available and not involving on duty staff. Chris Williams asked of how many transports are likely to be requested and Michael expects this to work out to no more than five or six a month. Dave Baty pointed out that likely most transfer requests would be more of a local nature. Chrys Wernlund tabled this for the next meeting and further details.
5. **BIDS FOR REPAIRS:** Three requests for bids have been sent and at this time only one response at 19,700 dollars. Repairs involved are to the floor drain in the ambulance bay, reframe door, sidewalk work and to the basement. The consensus was to accept this solitary bid. Considering lack of interest from others contacted, Chrys Wernlund asked for a motion.  
**MOTION:** Chris Williams moved to accept the bid of 19,700 dollars for repairs.  
**SECOND:** Kim Herron

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**VOTE: Passed Unanimous (5-0)**

### **NEW BUSINESS:**

1. **TOTAL CALLS FOR SERVICE: March 33, Year to date 133**
2. **MONTHLY EQUIPMENT STATUS: Medic 62 is just back from Hermiston for recall work and replacement of failed block heater.**
3. **MONTHLY SAFETY STATUS: Nothing noted.**
4. **BUDGET STATUS: Dave Baty stated that we are on track, as long as we reach July 1<sup>st</sup> with 575,000 dollars, we are in good order.**
5. **NATIONAL GUARD: Michael Kobasa pointed out that himself and two other medics are National Guard with annual training obligations. As all three are just back from deployment, there is no expectation of training this year but should they be called up it would put an undue burden on the Medic District. The leadership is asking of the Medic Board a letter stating these Guardsmen would not be relieved of their employment as medics, should they be called up. Chrys Wernlund asked Michael to prepare this letter for the board's approval.**
6. **EMS COORDINATORS' REPORT / CHIEF'S REPORT: Approved**

**BUSINESS FROM THE BOARD: none**

**ADJOURNMENT: 7:15 pm**

**Next meeting June 18, 2023 @ 6:30 pm, Fire Station #1, Weston**

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