



# EAST UMATILLA FIRE & RESCUE

**BOARD MEETING**  
**December 15, 2022, 7:00 PM**  
**Weston Fire Station**  
**103 W. Main Street**  
**Weston, OR 97886**

## Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

## In Attendance

<u>          </u>	<i>Matt Hoehna, President</i>	<u>      </u>	<i>X</i>	<u>          </u>	<i>Greg Phillips, Director</i>
<u>      </u>	<i>X Terry Case, Vice President</i>	<u>          </u>	<i>X</i>	<u>          </u>	<i>Chris Williams, Director</i>
<u>          </u>	<i>Carol Kirk, Secretary/Treasurer</i>	<u>          </u>	<i>X</i>	<u>          </u>	<i>Dave Baty, Fire Chief</i>

## MINUTES

### 1) MEETING TO ORDER

Board Vice President, Terry Case called the meeting to order at 7:00 p.m.

### 2) ROLL CALL

A quorum was determined, as indicated above, and the meeting continued. Guests - Juan Avila and Sheri Allen.

### 3) APPROVE/ADD TO THE AGENDA

**MOTION: Greg Phillips moved to approve Agenda**

**SECOND: Chris Williams**

**VOTE: Unanimously Approved**

### 4) PUBLIC COMMENT

There was no public comment.

### 5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Terry Case requested clarification on "Previously Levied Taxes" amount of approximately \$73K. Chris Williams requested clarification on where the \$20K check written from Medic to EUFR was posted in Resources.

**MOTION: Greg Phillips moved to approve the financials and pay the bills**

**SECOND: Chris Williams**

**VOTE: Unanimously Approved**

### 6) MINUTES FROM LAST MEETING

**MOTION: Chris Williams moved to approve the minutes**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

### OLD BUSINESS



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### 7) DISTRICT POLICY

- (a) Chapter 9 (Safety) – Clarification was given on policy 907 that words will be changed to state in compliance with OSHA requirements. Words like encourage will be replaced with “will in accordance with OSHA requirements”.

**MOTION: Chris Williams moved to approve Chapter 9 as amended**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

- (b) Chapter 10 (Personnel) – Chief Baty provided the board with clarification on the proposed OT additional verbiage that was requested at the last meeting dealing with minimum of 2 hours OT on Call-Backs. Chief Baty hopes that adding this verbiage will incentivize employees to come back on second calls, so we pick up all our calls. It was discussed and decided by the board members present, since not all members have made it through and were not present, the Chapter 10 policy would be tabled to the January meeting.

### 8) NEW STATION UPDATE

Chief Baty updated the board on the meeting that occurred earlier in the morning. He showed the board the latest floor plan provided by McCormack and discussed the changes from the previous floor plan: movement of bathrooms, loss of Officer quarters, shrinkage of square footage. He then discussed what changes were requested on the newest floor plan: moving outer wall out 10 ft., adjusting room sizes within the inner walls, adding a door for separation. Terry Case let the other members know that the physical location and orientation of the building changed also, saving on asphalt and utilities installation costs. Chief Baty asked the other members for any input they had, and the discussion continued.

### 9) HELIX MAINTENANCE SHOP UPDATE

Chief Baty informed the board, Jason Jansen is going to come over on the 12<sup>th</sup> of January 2023 and do a walk through, as we have some insurance risk management issues, and we want an expert from SDAO let us know what we need to do. Terry Case asked if Chief Baty had met with Mr. Bixler and was informed not on this specific issue.

### 10) ATV STATUS UPDATE

Juan Avila informed the board about the Marathon grant for \$30K as one of the ATV project grants. He let the board know he was working on the trailer bids and asked the board to allow Chief Baty to expend the funds of the \$30K for the trailer and accessories needed for the ATV. Chief Baty clarified that if we buy a custom trailer, the cost runs from \$29K-\$43K, but if we buy a covered trailer and outfit it ourselves, we will save money. \$16K-\$21K current trailer costs. The ATV has been ordered and the Medic District has already received their money for the AWERE Grant. The Fire District is waiting to receive theirs. It was clarified by Chris Williams that instead of approving a bid for a trailer, Juan is asking that the board to allow Chief Baty to parcel out money to put together on our own.

**MOTION: Chris Williams moved that the board allow Chief Baty to expend the funds to put together a trailer for the ATV**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

### NEW BUSINESS

- a. **SCBA/BAC Vendor Selection** – Juan Avila, SCBA/BAC committee spokesperson, informed the board about the SCBA Vendor selection process. Three vendors were brought in, SCOTT, MSA, and Dräger. Each were allowed to present to the selection committee. The selection committee requested the board spend the AFG Grant funds to purchase the SCOTT packs from SeaWestern. That will be \$215,767.80 and the District is responsible for 5% of that cost, roughly around \$10,389.

**MOTION: Greg Phillips moved to approve the District purchase the SCOTT SCBA packs**

**SECOND: Chris Williams**

**VOTE: Unanimously Approved**



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Juan Avila then informed the board the BAC Vendors brought in were SeaWestern for Bauer, MSA for Pegasus, and Cascade Fire for Artic. Same selection process was used, and SeaWestern with the Bauer won the selection process, which was contingent on the SCBA selection which was also SeaWestern with the SCOTT packs. The cost for the BAC will be \$77,247.20 with the District responsible for 5% of that cost. The compressor portion of the grant tops out at approximately \$73K, so the District will be responsible for a bit more, but that is for a CO2 detector which will protect the BAC from air contaminants.

**MOTION: Chris Williams moved to approve the District to move ahead and purchase the Bauer Air Compressor**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

- c. **Surplus of Equipment (SCBA/BAC)** – Juan Avila requested the board surplus the following SCBA: immediately – 11 MSA packs and when we receive the new SCBA packs – 27 SCOTT packs and 3 RIT paks. Along with those he requested the board surplus three (3) BACs as follows: two (2) BACs immediately and the third when we receive our new BAC. These items will be on a donation basis, first to one of our public mutual aid partners, then tri-county mutual aid agreement partners and then statewide. Juan Avila also let the board know that he was able to get the SCBA/BAC vendor selected to float test all the current packs free of charge.

**MOTION: Greg Phillips moved to surplus the SCBA's/BACs as discussed (11 MSA now and 27 SCOTT/3 RIT packs when we receive the new ones/2 BACs now and last when we receive new)**

**SECOND: Chris Williams**

**VOTE: Unanimously Approved**

- d. **Apparatus Titling** – Juan Avila let the board know we need to address the titling of the bulk of our apparatus' as currently only two are titled under East Umatilla Fire and Rescue. The same issue exists for apparatus belonging to East Umatilla County Ambulance Area Health District.

- b. **SDAO Annual Conference** – Chief Baty let the board know the Conference is in Bend again on the 9<sup>th</sup>-12<sup>th</sup> of February 2023. There has been a lot of interest to go, but schedule conflicts. Those who attend will need to pick the discussion they wish to sit in on so they can be registered.

**Questions regarding the Chief's Report - none**

## GOOD OF THE ORDER

Chief Baty reminded the board know that we have a lot going well for the District, possible new engine, revenue is up, financially sound, the new station, and we are creating a small combination department and we are just about there and it is enjoyable.

## ADJOURNMENT

**MOTION: Chris Williams moved to adjourn the meeting.**

**SECOND: Greg Phillips**


**VOTE: Unanimously Approved**

The meeting was adjourned at 7:58 p.m.

The next meeting will be January 19, 2023, 7:00 p.m. at the Fire Station in Weston.

  
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PRESIDENT

1/19/2023  
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DATE

  
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BOARD SECRETARY

1/19/2023  
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DATE

